



Hello,

This letter is regarding your notice to vacate the property. We have included a copy of guidelines and reminders for leaving the property clean and rent ready. A good rule of thumb; if it's broken, repair it; if it's dirty, clean it. If you are not confident that you can meet the standards of our expectations we can handle this aspect of moving out for you. We must make certain that the property is ready for the occupancy of another tenant in the most timely and efficient fashion so please feel free to communicate this to us during the process. Upon vacancy, Tenant acknowledges that Landlord will hire a carpet cleaning vendor to test the carpets for urine and that Landlord shall not honor any receipts of carpet cleaning and that Landlord will have the carpets cleaned at Tenants expense with the approved vendor of the Landlord. The use of a rented "do-it-yourself" cleaning unit will not be considered acceptable.

Also as a reminder your last month's rent, utility costs, yard care and any other contractually agreed upon duties & expenses are your responsibility until the end of your notice. All policies and procedures are still in effect. A walk through inspection will be completed after you vacate and any damages or cleaning expenses, if any, will be charged against your security deposit. Please be sure to notify the office when you have vacated.

REMINDER!! You are expected to leave all keys (doors, mailboxes, pool etc) and garage door openers locked inside the house. To ensure you receive all necessary deposit information PLEASE make sure you provide our office with your forwarding address!

A deposit summary and any notices, amount due and/or refund will be mailed to your last known address 30 days after move out. If for some reason there is a delay in this process you will be notified by email or phone.

We have appreciated your tenancy and wish you luck moving forward.

Fuller Property Management
208.609.5050
tenants@fpmidaho.com

MOVE OUT CLEANING INSTRUCTIONS

All houses, apartments, duplexes, etc. are to be thoroughly cleaned and left just as when occupancy was taken.

Please pay special attention to the following:

- Bathrooms
- Cleaned and disinfected. Include tile walls and mold accumulations around the tub.
- Fixtures on the sink and tub should be shiny.
- Mirrored areas free of fingerprints.
- Kitchen
- Stove, cleaned with oven cleaner and degreaser.
- Refrigerators wiped down, and remove odor.
- Cupboards emptied and wiped down, inside and out. If wood, make them shine.
- Replace fridge filter if applicable
- Windows - Washed inside and out.
- Sills cleaned, close windows and security dowel in place.
- Ceiling fan blades and air conditioner vents dust free.
- Floors - Clean mop base boards - Hardwood floors, swept and/or washed.
- Carpets: Please just vacuum. We will have a company professionally clean carpets after move out.
- Drapes - Wash, drop-dry, and hang all washable curtains.
- Mini blinds wiped clean and dust free.

- Miscellaneous
- Replace all burnt out light bulbs and clean fixtures.
- Replace smoke detector batteries & A/C filters.
- Repair wall marks, nicks, scratches, moving marks left from furniture, and nail holes. Touch up with paint if needed.
- Walls, front door, and switch plates wiped down to remove fingerprints.
- Clean ashes out of fireplace, hearth, and mantle. (if applicable)
- Take care in emptying any aquarium. (if applicable)
- Remove all stains in personal side of garage and driveway, hose side of garage, clean and remove spider webs.
- Final mow and water. (if applicable)
- Remove all trash.
- Any other cleaning that seems sensible to avoid charges.

Please notify Fuller Property Management the date that utilities will be changed out of your name.

CLEANING TIPS

1. Clean from room to room
2. Start high and work your way down. Clean the ceiling, then light fixtures, then windows and blinds, then walls, and the floors last.
3. Use Pledge or Old English Polish, on wood cabinets after you have cleaned them with pine-sol/water solution.
4. Vacuum out drawers and cabinets first, then use pine-sol/water solution to clean them out.
5. Wash metal floor vents in the dishwasher first, then use pine-sol/water solution to wipe them down.

6. Use a dry toothbrush to clean switches, outlets, phone & cable jack crevices.
7. Use Pine-Sol with warm water to wash down 90% of the interior.
8. Use soft-scrub and a toothbrush to clean around faucet handles.
9. Use soft-scrub to clean bath fixtures and showers, then buff with a dry towel or glass cleaner to get streak free mirror finish on chrome.
10. Use Pumice stone to remove hard water stains in toilets.
11. Vacuum window and patio door tracks, then use a solution with tooth brush to clean well.
12. Vacuum Carpets and treat stains.
13. Use the self clean feature of the oven first. Then use an oven cleaner . After applying the oven clean, set the oven temp to warm to expedite the drying of the oven cleaner solution. Then use a dry towel to remove the residue from the oven cleaner. This may take several attempts.
14. Use degreaser and scrub brush to remove oil from driveway, garage, or storage.
15. Refrigerator rolls out to clean underneath and behind.
16. Stove drawer pulls out to clean underneath.
17. Goo-Gone works well to remove gum and stickers
18. Washer and Dryer pull out to clean underneath.